

POLICY

Commitment¹ Policy

Version	Owner	Subject of Revision/ Change	Revised by:	Approved by:	Effective date:
Version 1.0	Monique Van Vliet	Initial text		Executive Board, Resolution n°4	20 Dec. 2017
Version 2.0	Monique Van Vliet	Amend timing of promissory note commitments	Monique Van Vliet	EB42, Resolution n° tbc°	15-16 June 2023

To ensure a consistent methodology is used in all aspects of Unitaid's cash flow management, budgeting, financial forecasting and investment planning; donor contributions² are to be treated for the purposes of our investment pipeline³ as follows:

- Promissory notes⁴ may be committed to projects in the current or the following year, as per the forecasted need in the investment pipeline and deposited in the year⁵ of need.
- Cash contributions (pursuant to annual and long-term agreements or other) received in the year, are to be available for commitment to projects as from the following year, unless otherwise authorized by the Executive Board.

¹ Commitments are the amounts of funding reserved to ensure the fulfilment of Unitaid's future financial obligations and liabilities, including with respect to the operating expenses of the Secretariat and to Executive Board approved financial ceilings for grants to Unitaid grantees.

² Contributions are amounts received or receivable from donors to support Secretariat operations and grant making at Unitaid.

³ The investment pipeline is made up of anticipated commitments in a given year as detailed in Unitaid's Investment Plan.

⁴ Promissory notes for the purposes of this Policy are debt instruments setting out a binding legal commitment to pay to pay Unitaid a stated sum of money at a specified future date or on demand.

⁵ For the purposes of this Policy, a year refers to a calendar year.